

# VOCAL TEAM

## **7:15- ARRIVAL**

- Arrive & park in back lot near State Street
- Check assignments on board in Production Closet
- Retrieve assigned mic & pack and insert fresh batteries from “charged” bin
- Retrieve in ears if needed from top right drawer
- Get in position for rehearsal (check position from stage layout posted on board)

## **7:30- REHEARSAL**

- Line check, review service plan & pray as a team
- Rehearse service elements
- Communicate with Worship Leader and other Praise Team members so you're as prepared as possible and freed up to focus on worshipping and leading others in worship

## **8:15- SERVICE PREP**

- Clean up stage
- Check batteries
- Break

## **8:45- BREAKFAST & TEAM MEETING**

- Breakfast as a team
- Service walkthrough & questions
- Team prayer

## **9:15- IN POSITION**

- Be near the sanctuary / commons greeting people
- On platform 2:00 before service time

## **9:30- SERVICES BEGIN**

- Always pay attention to your role and how you support others on the team
- Be flexible and ready to pivot if needed
- Choose one hour (or both) to be present in the sanctuary for the sermon

## **10:30- BETWEEN SERVICES**

- Communicate any edits or needs with the team
- Check batteries
- Ready for next service

## **12:00- SERVICES CONCLUDE**

- Return mics, packs & ears to the production closet in their correct location
- Place used batteries in “not charged” bin
- Clean up your area on the platform
- Check in with Worship Pastor before leaving

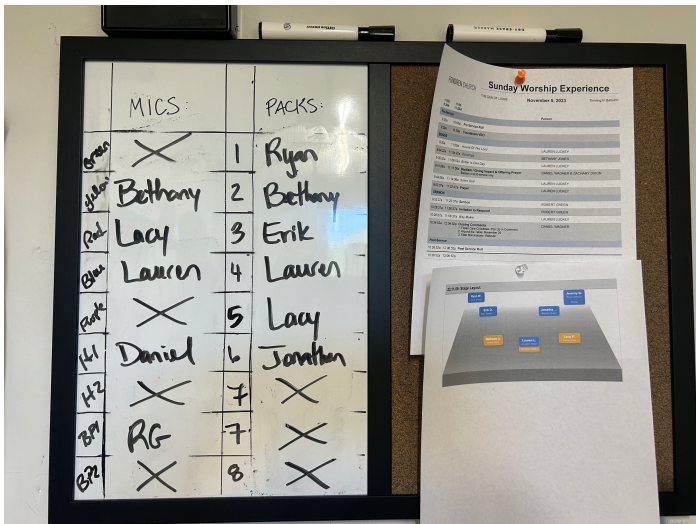
# PRE / POST SERVICE



Battery Bins



Battery Chargers



Assignment Board



Microphone & Packs



In Ear Monitors Drawer